

CULTURE PERTH & KINROSS

Key Performance Indicators KPI Q1-Q3 Reporting Period:

The following tables set out the indicators as confirmed in the Services Agreement between Culture Perth and Kinross and Perth and Kinross Council. A full list of the indicators, with explanations is available at the back of this document.

Whole Service Indicators

W1 - Total number of visits in person to libraries, museums and galleries (1 Apr to 31 Mar)

Q1-Q4	LIS	MG	CPK Total	Comparison
2015/2016	623,680	59,614	683,294	
2016/2017	614,000	65,989	679,989	↓
2017/2018	595,923	79,849	675,772	↓

Narrative: Visits in person to libraries decreased by 2.9% compared with the previous year. Part of the reason for this can be attributed to approximately 2.5% fewer opening hours this year due to the 2017 and 2018 Easter weekend closures coming within the same financial year (April last year and March this year). In addition all libraries were closed between Christmas and New Year for the first time in many years. All CPK venues were affected by severe weather in February and March with late openings and early closures actioned to ensure the health and safety of customers and staff. The relaunch of Every Child a Library Member, targeted campaigns to encourage recently lapsed users to return and all library members to renew their memberships on a regular basis will proactively work to encourage increased library use. The findings of the 2017 Big Listen will be used to inform team plans and develop actions to ensure that communities continue to use their libraries. Jump Into Libraries days have proved very successful in bringing in audiences who have not used libraries before, or for a long time. Activities such as the Summer Reading Challenge and Book Week Scotland saw increases in numbers while targeted provision such as the Maker Space, Code Clubs for young people, reminiscence sessions and cafe book clubs all attracted new audiences to use library services. Partnerships such as the 4-4-2 Reading Challenge with St Johnstone Football Club are an example of how we continue to encourage library memberships and the reading habit from all parts of the community.

Visits to Culture PK Museum and Gallery venues increased by 21%, or 13,680 visitors compared with the previous year.* Breaking this down per venue for the reporting period Perth Museum & Art Gallery (PMAG) increased by 22% or 12,516 visitors, Alyth Museum was up by 58.7% or 524 visitors and Fergusson Gallery showed an increase of 9.6% or 820 visitors. These figures reflect public programming for specific audiences, tailored to specific times of the year and holiday periods. Exhibitions were designed for the following audiences: families (Brick City), tourists (Picts and Pixels), local interest (Lost Buildings, Perth Theatre, Perthshire Society of Natural Sciences and Magnus Jackson photography) and national/art audience (Louise Bourgeois Artists Rooms show, On paper tour and Monarch of the Glen spotlight loan). The latter exhibition coupled an individual iconic work from National Galleries of Scotland with PMAG collections and generated significant local interest resulting in doubled footfall late Nov and Dec 2017. Related events and activities supported the exhibition programme to promote maximum engagement, including exhibition opening, Platform Festival launch, exhibition tours and schools and family events. The increased footfall at Alyth Museum demonstrates the impact of working with a local partner and local community-led project (Cateran Commonwealth project, 100 Objects display). At The Fergusson Gallery, the JD Fergusson Arts Award winner's show of contemporary photography (Janeanne Gilchrist) greatly contributed to the visitor increase. We will continue to offer a public programme of engaging exhibitions and events, and work to increase our understanding of audiences with the aim of continuing to grow our audiences, both in numbers and diversity, in particular analysing the information recently gathered via the Big Listen evaluation * By comparison, footfall to attractions in Scotland rose by 13.9% in Scotland in 2017 as reported by the Association of Leading Visitor Attractions.

W2 Total number of online visits to libraries, museums and galleries (1 Apr to 31 Mar)

Q1-Q4	LIS	MG	CPK General	CPK Total	Comparison
2015/2016	760,652	190,651	n/a	951,303	
2016/2017	789,406	72,262	n/a	861,668	↓
2017/2018	848,653	159,240	56,943	1,064,836	↑

Narrative: The total number of online visits to libraries, museums and galleries have increased overall by 19% since the previous year. The use of the dedicated Culture Perth and Kinross website launched in December 2016 has continued to grow and people are using a variety of methods to access information. Over the last year on-line visits to libraries have increased by 7% with online visits to library webpages increasing by 11.5%. Information is more accessible from the dedicated website and the new online catalogue is more user friendly. It should be noted that Museums and Galleries figures for 2017/18 now include Archive and Local and Family History page views and database views (which were not reported in 2016/17).

W3 - Total number of social media engagements with all services (1 Apr to 31 Mar)

Q1-Q4	LIS	MG	Perthshire Creates	CPK Total	Comparison
2015/2016	865,394	292,747	n/r	1,158,141	
2016/2017	1,194,555	910,997	n/r	2,105,552	↑
2017/2018	1,411,398	480,349	341,316	2,233,063	↑

Narrative: Twitter impressions and engagements initially increased in libraries in 2017, with the highest post for the 4-4-2 Football reading challenge bringing 3.5K, 334 clicks and 87 engagements. The most significant rise was in December with 18,454 impressions (6,150 in December 2016), a 66% increase and 310 engagements (40 in December 2016) which shows an 87% increase. Facebook engagement also increased over the first half of the year compared with last year but there have been more peaks and troughs this year with engagement targeted at focused events and activities such as the AK Bell Cafe refurbishment and the Summer Reading Challenge. There has also been a higher number of engagements when Culture Perth and Kinross have been recruiting.

Overall Culture Perth and Kinross social media engagements have decreased by 11.4% since the previous year. Vacant posts in both the Libraries Team and the Marketing and Events Team have caused some operational difficulties in posting content and contributing to online conversations. Additional staff have now been identified and received additional training and information so they can start to add contributions to CPK posts. The 2017/18 Perthshire Creates figures for Twitter impressions and engagements have been included here for the first time to reflect the growth in creative work undertaken in CPK venues and with CPK staff assisting, such as use of the Maker Space in AK Bell Library.

W4 - Total number of volunteers and volunteer hours (1 Apr to 31 Mar)

	Total 2015/16	Total 2016/17	LIS 2017/18	MG 2017/18	CPK Total 2017/18	Comparison
No. of unique volunteers	194	210	133	57	190	↓
No of volunteer hours	5,394	6,135	3,682	2,256	5,937	↓
Economic Value	£68,131	£77,494	£53,084	£33,880	£86,964	↑

Narrative: Volunteers continue to be an important part of Culture Perth and Kinross, collectively contributing a significant amount of time and expertise that benefits the organisation and bringing new perspectives and experience. Over the reporting period 190 volunteers supported projects across the organisation including archive research, collections management, delivering books to housebound readers and providing digital support. The Platform Festival, held during the last week in March attracted 15 volunteers who worked for 167 hours and 30 minutes over the week of the Festival. This has been added to the Museums and Galleries figures. Overall 2017/18 saw a 9.5% reduction in volunteers and a 3% reduction in number of hours contributed as volunteer projects and availability naturally fluctuate. We will continue to expand and develop volunteering, implementing a new Volunteer Policy and ensuring processing for recruiting and managing volunteers enable us to evidence the positive impact of volunteering on the individual as well as the organisation. Celebrating volunteers will remain an important event in the CPK calendar and we will work towards gaining Volunteer Friendly status during 2018.

W5 - Number of Public Programme events and participants (1 Apr to 31 Mar)

Q1 - Q4	LIS		MG		CPK Total	
	No. of Events	No. of Participants	No of Events	No. of Participants	No of Events	No. of Participants
2015/2016	4,771	n/r	140	n/r	4,911	n/r
2016/2017	5,078	67,453	377	11,009	5,455	78,462
2017/2018	3,989	59,101	370	9,746	4,359	68,847

Narrative: Museums, Galleries and Archives offered a wide range of opportunities for public engagement and worked with a broad range of communities and partners in 2017/18 to create connections with the collections. Activity included partner/stakeholders events (e.g. exhibition launches), responding to national strategies (e.g. schools classes, museum sessions for under 5s, lectures) and opportunities for learning (e.g. family events, lectures and professional development). There was a 20% decrease in the number of events and a 12% reduction in attendance. The principal areas that contributed to reduced number of participants were Invite Only Events (1107 less people) and community group events, which saw 1279 less participants, due to the fact that in 2016/17 the programme included a number of well attended events in these two categories, namely Perth City of Culture launch, Perthshire Design Fair and Perth Open Studios Platform exhibition launch. Reduction in other categories (talks, family events and tours) were offset slightly by an increase in the number of Early Years events with the introduction of Messy Museum (280 more participants) and 1480 more people attending an increased number of adult workshops linked to Artists Rooms and Monarch of the Glen engagement programmes and Platform 2018. Greater analysis of these figures will be undertaken to further identify reasons for decline and ensure closer monitoring and target setting for 2018/19. It is worth noting that the reporting period saw a number of successful growth areas, not related to statistics. Of particular note was the engagement programme that supported the Monarch of the Glen exhibition, which demonstrated the potential for creative engagement targeted at young people, schools and families. The successful elements of this programme are being used to inform public engagement in connection with the capital projects activity programme. We also strengthened our relationship with partners, in particular with the Tate and National Galleries of Scotland and developed new partnerships with Arts Council of England (On Paper tour), which we will continue to actively develop. Two new event types were launched for specific audiences during the period; CPK's first Museum Lates (Party with the Picts and Wild Nights) aimed at the 18-30 year old audience, and a Young Architects Summer School for 10-18 year olds. Although audiences for these were relatively small, these helped reposition Perth Museum and Art Gallery with younger audiences, and through their development and delivery links were made new partners including University of St Andrews Smart History team, WaveParticle, 21cc Lighting Group, Fergus Purdie Architects and Adventure Circus, all of who will continue to be key contacts for future collaboration.

Libraries saw a 27% decrease in numbers of events and a 14% decrease in numbers attending. The move towards offering fewer events but growing larger audiences for each event has only shown partial success with average attendance up from 13.2 to 14.8 per activity. Well attended author talks such as appearances by TV presenter and historian Paul Murton, journalist and presenter Stuart Cosgrove, and 'Godfather of Rock' Tom Russell, libraries are working to broaden our appeal to audiences. These three events attracted people who do not regularly come to libraries and the feedback provided asked for more similar events. Other very successful events such as the Peter May talk in Perth Theatre and the Dinosaurs talk in Strathearn Community Campus saw audiences of over 300 at each event. The success of these events has been key in building relationships with publishers to attract high profile authors to Perth and Kinross. Libraries also offer many targeted activities such as Code Clubs, Reading Groups and Reminiscence sessions where numbers are limited to approximately 10 to 15 participants but evidence shows that these have a high impact on individuals who attend these, in terms of developing STEM skills, combatting isolation with high social impact.

Museums and Galleries Indicators

M1 - Total number of visits in person to PMAG, Fergusson, Alyth

Period	Q1	Q2	Q3	Jan	Feb	Mar	Q4	Q1 to Q4 Total
PMAG	19,822	19,194	15,306	5,062	3,770	5,899	14,731	69,053
Fergusson Gallery	2,468	3,256	2,002	482	556	616	1,654	9,380
Alyth Museum	428	988	0	0	0	0	0	1,416
TOTAL	22,718	23,438	17,308	5,544	4,326	6,515	16,385	79,849

Narrative: See W1 above

M2 - Total number of active engagement online visits to Museums and Galleries

Period	Q1	Q2	Q3	Jan	Feb	Mar	Q4	Q1 to Q4 Total
Online visits	39,629	40,419	37,907	16,397	8,139	16,749	41,285	159,240

Narrative: See W2 above

M3 - Total number of social media engagement visits to Museums and Galleries (broken down by type)

Period	Q1	Q2	Q3	Jan	Feb	Mar	Q4	Q1 to Q4 Total
Twitter Impressions	74,827	2,114	98,931	8,519	5,945	19,597	34,061	209,933
Twitter Engagements	42,860	967	1,863	240	160	231	631	46,321
Facebook Engagements	92,924	40,838	37,462	15,321	14,646	60,366	90,333	224,095
TOTAL	210,611	43,919	138,256	24,080	20,751	80,194	125,025	480,349

Narrative: See W3 above

Explanation of Twitter Impressions, Twitter Engagements & Facebook Engagements at the end of the document

M4 - Total number of unique volunteers and hours volunteers have worked since 1st April

Period	Q1	Q2	Q3	Jan	Feb	Mar	Q4	Q1 to Q4 Total
Volunteers	17	21	41	41	41	57	42	42
No. of volunteer hrs	232:00	282:30	898:00	181:00	255:30	406:30	843:00	2255:30

Narrative: See W4 above

M5 - Number of Public Programme events and participants (Months and Quarter 4)

	January		February		March		Q4 Total	
	Events	Participants	Events	Participants	Events	Participants	Events	Participants
Talks/ Lectures	1	60	1	13	10	295	12	368
Family Events	0	0	1	36	0	0	1	36
Early Years Event	0	0	2	40	2	33	4	73
Children - Workshop	2	71	8	201	11	264	21	536
Adult/Mix Workshop	6	79	8	66	18	773	32	918
Tour of Venue	0	0	0	0	1	20	1	20
Temporary Exhibitions	4		2		3		9	
Preview/ Launch Event	0	0	0	0	1	150	1	150
Community Group Engagement	1	80	0	0	1	15	1	80
Training for external org	0	0	0	0	1	10	1	10
Total	14	290	22	356	48	1,560	83	2,191

Narrative: See W5 above

	Apr to Dec		Jan to Mar		Q1 to Q4 Total 2017/18	
	Events	Participants	Events	Participants	Events	Participants
Talks/ Lectures	23	592	12	368	35	960
Family Events	26	2,100	1	36	27	2,136
Early Years Event	20	284	4	73	24	357
Children - Workshop	85	1,963	21	536	106	2,499
Adult/Mix Workshop	76	1,568	32	918	108	2,486
Tour of Venue	4	71	1	20	5	91
Temporary Exhibitions	26	0	9	0	35	0
Preview/ Launch Event	14	775	1	150	15	925
Community Group	4	102	1	80	5	182
Training for external org	9	100	1	10	10	110
Total	287	7,555	83	2,191	370	9,746

Narrative: See W5 above

- Explanatory note about event categories listed above
1. *Talks / Lectures*
 2. *Family Events*
 3. *Early Years Event (e.g. Bookbug/Rhymetime & related activities)*
 4. *Class/Workshop where participants are children/young people*
 5. *Class/Workshop where participants are adults or a mixed group*
 6. *Tour of Venue*
 7. *Temporary Exhibitions*
 8. *Preview/Opening/Launch or other private event*
 9. *Engagements with Community Groups*
 10. *Provision of Professional Development or training event for external group/organisation*

M6 - Total number of enquiries (loans in and out)

Period	Q1	Q2	Q3	Jan	Feb	Mar	Q4	Q1 to Q4 Total
Enquiries	23	72	12	3	6	1	10	117
Loans In	23	9	1	9	0	31	40	73
Loans Out	2	21	10	0	0	0	0	33

Narrative: This indicator records archive collection related enquiries (remote only), and researchers coming to the Archive Reading Room. Enquiries naturally fluctuate month on month with numbers principally affected by PKC project related enquiries (Planning, Legal etc.), which is likely to account for the reduction in enquiries between Nov -Feb 2016/17 and Nov-Feb 2017/18. Use of the archive by researchers is fairly steady for the same period year on year, being only 10 researchers less for his reporting period in comparison to the same period in 2016/17. As with Museum and Gallery collections researchers, the length and depth of study required directly links to the level of staff input necessary to support the Research Room service.

M7 - Total number of M&G researchers and research hours

Period	Q1	Q2	Q3	Jan	Feb	Mar	Q4	Q1 to Q4 Total
Researchers	4	7	2	3	6	0	9	22
Research Hrs	7:00	28:00	19:30	11:00	79:00	00:00	90:00	144:30

Narrative: These figures reflect the planned reduction in the public identification, enquiry and research service from 1 October 2017 to allow for collections staff to focus on the work required to support the collections review and move linked to the capital projects. The increase in Q4 is due to two artists researching in the collections linked to commissions (Frank To Platform exhibition commission and Morwenna Kearley digital artist commission for the Collections Review project) and one researcher with the art collections. This indicator records collection related enquiries (either in person or remotely), and researchers who viewed the collection by appointment. Figures naturally vary month on month, as does the length and depth of study required, which directly links to the level of staff input necessary to support this service. Output from the research often positively benefits the organisation, staff and volunteers as research output/information is added to the collections information resource and is sometime published (e.g. as part of a PhD).

M8 - Total number of Local Studies / Archive research and enquiry contacts received and dealt with

Period	Q1	Q2	Q3	Jan	Feb	Mar	Q4	Q1 to Q4 Total
Archives	361	353	259	110	86	103	299	1,272
Local Family History	138	177	225	50	63	61	174	714
TOTAL	499	530	484	160	149	164	473	1,986

Narrative: This indicator records enquiries (remote only), and researchers coming to the Archive Reading Room and Local and Family History service at AK Bell. Enquiries naturally fluctuate month on month with numbers principally affected by PKC project related enquiries (Planning, Legal etc.). Researchers are fairly steady across each quarter and the length and depth of study required directly links to the level of staff input necessary to support the Research Room service.

Libraries and Information Services Indicators

L1 - Total number of visits in person to Libraries and Information Services by location (footfall)

Location	Q1	Q2	Q3	Jan	Feb	Mar	Q4	Q1 to Q4 2017/18
AK Bell	42,256	43,191	42,403	13,644	13,581	13,315	40,540	168,390
Commercial Services *	2,866	1,449	3,284	1,215	1,091	2,100	4,406	12,005
Alyth	1,716	1,966	1,815	519	569	619	1,707	7,204
Auchterarder	6,477	6,597	6,128	2,187	2,056	1,993	6,236	25,438
Birnam	704	767	686	215	230	254	699	2,856
Blairgowrie	6,850	6,977	6,540	2,336	1,995	2,136	6,467	26,834
Breadalbane	13,039	12,543	11,166	4,395	4,385	4,275	13,055	49,803
Comrie	829	910	909	302	262	342	906	3,554
Coupar Angus	941	835	909	281	260	297	838	3,523
Loch Leven	19,550	20,530	22,312	7,652	7,762	8,303	23,717	86,109
Mobile 1	1,694	1,400	1,538	435	388	389	1,212	5,844
Mobile 2	2,396	2,337	2,126	682	827	787	2,296	9,155
Mobile 3	2,018	2,210	2,331	710	292	913	1,915	8,474
Mobile 4	1,514	1,362	1,709	513	562	385	1,460	6,045

North Inch	18,689	16,341	18,079	6,750	6,104	7,036	19,890	72,999
Pitlochry	2,295	2,635	2,238	752	779	752	2,283	9,451
Scone	4,185	4,880	3,456	1,337	1,343	1,200	3,880	16,401
Strathearn	21,435	18,383	19,940	7,167	6,614	8,300	22,081	81,839
TOTAL	149,454	145,313	147,569	51,092	49,100	53,396	153,588	595,924

Narrative: Library footfall is down 2.9% compared with last year. See W1 above.

** Commercial Services includes LIS venues for hire, e.g. meeting rooms, theatre*

L2 - Total no. of active engagement online visits to Libraries and Information Services

Period	Q1	Q2	Q3	Jan	Feb	Mar	Q4	Q1 to Q4 2017/18
Website Use	202,307	202,598	195,977	84,147	64,754	73,785	222,686	823,568
eBook Issues	1,758	1,749	1,630	1,558	1,656	1,999	5,213	10,350
eAudiobook Issues	1,236	1,355	1,480	513	465	643	1,621	5,692
eMagazine Downloads	2,230	2,214	2,163	803	759	874	2,436	9,043
TOTAL	207,531	207,916	201,250	87,021	67,634	77,301	231,956	848,653

Narrative: See W2 above

L3 - Total no. of social media engagements with Libraries and Information Services

Period	Q1	Q2	Q3	Jan	Feb	Mar	Q4	Q1 to Q4 2017/18
Twitter Impressions	52,617	105,000	105,336	9,026	15,179	11,745	35,950	298,903
Twitter Engagements	695	1,165	1,485	139	283	217	639	3,984
Facebook Engagements	282,495	331,773	261,062	72,971	43,330	116,880	233,181	1,108,511
TOTAL	335,807	437,938	367,883	82,136	58,792	128,842	269,770	1,411,398

Narrative: See W3 above

Explanation of Twitter Impressions, Twitter Engagements & Facebook Engagements at the end of the document

L4 - Total number of volunteers and hours volunteer have worked

Period	Q1	Q2	Q3	Jan	Feb	Mar	Q4	Q1 to Q4 Total
No. of unique volunteers	106	119	131	132	133	133	133	133
Total no. of volunteer hrs	1046:30	956:05	789:50	274:35	317:25	297:20	889:20	3681:45

Narrative: See W4 above

L5 - Number of Public Programme events and participants (by Month and Quarter)

	January		February		March		Q4 Total	
	Events	Participants	Events	Participants	Events	Participants	Events	Participants
Talks/ Lectures	0	0	1	25	8	451	9	476
Family Events	9	321	1	25	8	125	18	471
Early Years Event	98	1,822	80	1,651	98	1,949	276	5,422

Children - Class/Workshop	168	2,794	140	2,053	213	3,467	521	8,314
Adult / Mixed - Class/Workshop	66	204	54	245	39	251	159	700
Tour of Venue	0	0	0	0	0	0	0	0
Temporary Exhibitions	29		25		41		95	
Preview / Launch	0	0	1	65	1	623	2	688
Community Group	10	87	10	104	10	81	30	272
Professional Development	0	0	0	0	0	0	0	0
IT workshops and sessions	0	0	0	0	23	48	23	48
TOTAL	380	5,228	312	4,168	441	6,995	1,133	16,391

Narrative: See W5 above

	Apr to Sep		Oct to Dec		Jan to Mar		Q1 to Q4 Total	
	Events	Participants	Events	Participants	Events	Participants	Events	Participants
Talks/ Lectures	14	321	19	563	9	476	42	1,360
Family Events	69	1,164	33	1,035	18	471	120	2,670
Early Years Event	615	12,292	288	5,256	276	5,422	1,179	22,970
Class/Workshop/School	651	13,286	212	4,498	521	8,314	1,384	26,098
Class/Workshop/Other	340	1,818	173	1,422	159	700	672	3,940
Tour of Venue	2	11	0	0	0	0	2	11
Temporary Exhibitions	255	0	90	0	95	0	440	0
Preview / Launch	3	117	3	95	2	688	8	900
Community Group	58	591	28	238	30	272	116	1,101
Professional Development	3	3	0	0	0	0	3	3
IT workshops and sessions	0	0	0	0	23	48	23	48
Total	2,010	29,603	846	13,107	1,133	16,391	3,989	59,101

Narrative: See W5

Explanatory note about event categories listed above

Early Years Event (Bookbug/Rhymetime & related activities)
Class/Workshop/School (participants are children/young people)
Class/Workshop/Other - adult/mixed group of participants
Preview/Opening/Launch or other private event
Engagements with **Community Groups**
Provision of **Professional Development** or staff training event for external group or organisation

L6 - The number of issues by library location

Library	Q1	Q2	Q3	Jan	Feb	Mar	Q4	Q1 to Q4 Total
AK Bell	40,366	46,070	38,727	14,580	12,392	13,442	40,414	126,850
Alyth	2,958	3,369	2,954	1,082	984	1,125	3,191	9,518

Auchterarder	6,177	6,552	6,435	2,261	2,127	2,064	6,452	19,181
Birnam	1,131	1,369	1,009	409	391	374	1,174	3,674
Blairgowrie	6,453	7,555	6,549	2,579	2,237	2,513	7,329	21,337
Breadalbane	5,634	6,448	5,448	2,189	2,209	1,958	6,356	18,438
Comrie	1,867	1,814	1,838	672	698	581	1,951	5,632
Coupar Angus	1,291	1,327	1,296	465	430	447	1,342	3,960
Loch Leven	13,687	15,813	13,300	4,961	4,392	4,362	13,715	43,215
Mobile 1	4,294	3,885	4,282	1,405	1,219	1,253	3,918	12,097
Mobile 2	4,218	4,340	4,114	1,363	1,447	1,313	4,123	12,681
Mobile 3	2,968	3,249	2,938	1,153	521	1,029	2,703	8,920
Mobile 4	2,780	2,456	2,782	879	832	829	2,540	7,776
North Inch	8,439	8,633	7,374	2,841	2,166	2,640	7,647	24,719
Pitlochry	2,399	2,712	2,172	844	784	760	2,388	7,499
Scone	6,966	7,835	5,871	1,928	1,828	1,950	5,706	20,507
Strathearn	11,268	12,470	10,202	3,692	3,476	3,589	10,757	34,495
TOTAL	122,896	135,897	117,291	43,303	38,133	40,229	121,706	380,499

Narrative: Library issues have declined by 1.41% which may in part be due to library availability over the period being slightly less than the previous year due to Easter falling in April. We continue to make good use of evidence based stock selection and circulation to ensure that customers have access to wide ranging and varied stock.

L7 - Total number of unique active users

Period	Q1 to Q4 2016/17	Q1	Q2	Q3	Q4	Q1 to Q4 2017/18	Comparison
All Libraries	19,475	10,868	11,909	10,623	10,539	18,478	↓

Narrative: Active library users is down 5% on 2016-17. The campaign to make Every Child A Library Member continues and libraries will now be working to extend the offer to ensure children not only join the library but make active use of the services as well. In addition library staff have been engaging in discussions with a variety of young people such as Modern Apprentices, LGBT Youth Scotland and pupils in the Community Campuses, to get their thoughts on our services and ideas for what activities they would like libraries to have. We intend identifying a group of young people to be part of a forum to be involved in planning activities and helping to deliver some of them, particularly anything intended for the Year of Young People. An email campaign to contact recently passed users is being rolled out in 2018-19 along with a new campaign to contact all library members whose membership is due for renewal.

L8 - By Library Location: % Public Network Use

Period	Q1	Q2	Q3	Jan	Feb	Mar	Q4	Q1 to Q4 2017/18
AK Bell	62.4%	59.5%	54.8%	61.0%	63.4%	60.2%	61.5%	58.3%
Alyth	39.6%	48.4%	44.1%	40.4%	48.0%	54.7%	47.8%	45.0%
Auchterarder	22.5%	15.0%	23.9%	21.9%	18.4%	17.6%	19.3%	17.8%
Birnam	32.1%	35.5%	33.0%	53.6%	43.2%	42.8%	46.5%	36.7%
Blairgowrie	45.7%	49.3%	45.8%	38.6%	36.2%	43.8%	39.6%	45.2%
Breadalbane	19.0%	19.3%	15.6%	14.5%	13.9%	13.5%	14.0%	17.1%
Comrie	13.3%	17.5%	28.9%	9.2%	7.9%	17.8%	11.7%	17.8%

Coupar Angus	17.5%	13.4%	20.7%	24.2%	20.2%	11.4%	18.6%	17.4%
Loch Leven	13.3%	12.1%	16.7%	22.1%	19.5%	16.6%	19.5%	15.3%
North Inch	12.1%	18.4%	16.7%	12.9%	12.4%	10.3%	11.9%	15.2%
Pitlochry	15.0%	12.3%	20.2%	25.9%	17.1%	21.0%	21.4%	17.1%
Scone	16.9%	19.8%	16.0%	16.4%	17.8%	12.2%	15.5%	17.1%
Strathearn	29.5%	23.9%	24.8%	23.3%	24.2%	22.4%	23.3%	25.4%
TOTAL	30.3%	30.2%	29.3%	29.5%	29.4%	28.4%	29.1%	24.0%

Narrative: There are no direct comparison figures from last year due to changes in the way the information is gathered. Now only use of computers directly bookable by customers is counted giving a more realistic picture of use. Use of People's Network computers continues to be very varied between locations and the Digital Services team are monitoring this to ensure that computers are available where needed most.

Quarterly Operational Indicators

O1 - Staff retention and turnover (1 Jan to 31 Mar)

	2016/17 Total	LIS	M&G	Central CPK	2017/18 Total
Leavers	11	10	3	7	20
New Starts	18	8	6	11	25
Vacant Posts	2	3	1	2	6
Vacancies - % of total FTE	1.40%	6.6%	5.8%	8.2%	6.9%

Recruited Posts in Reporting Period	Length of time to recruit
Fundraising Officer	3.5mths
Library Assistant 19.5hrs, AK Bell	3mths
Support Assistant 18hrs ACYP	4mths
Heritage Learning Officer (Maternity cover)	3mths
Perth Theatre Archive Intern	2mths
Fundraising Intern	1.5mths
Project Officer, Perthshire Creates, 18hrs	4.5mths
Finance Manager	3.5mths
Graduate Trainee, Marketing & Events	3mths
Marketing Assistant P/T	2.5mths
Fundraising Officer	2mths
Library Assistant 24.5hrs, AK Bell	1.5mths
Senior Assistant, Mobile Library	3mths
Finance Assistant	2.5mths
Library Assistant 14hrs, North Inch	3.5mths
Events Officer	2mths
Graduate Trainee, Producer - Public Arts	2mths
Project Officer, Platform	2mths
Library Assistant 4hrs, AK Bell	3.5mths
Library Assistant 28hrs, Loch Leven	2.5mths

Exhibitions Officer	2mths
Archive Cataloguing Assistant	2mths
Collections Assistant (Maternity cover)	3.5mths

Narrative: A number of vacancies have arisen in 2017-18. These have been caused due to staff maternity, staff leaving the organisation for other posts, the opportunity to work with graduate trainees and interns on short term projects and the need for some additional posts to manage projects such as Platform and Perthshire Creates.

O2 - Sickness Absence (1 Apr to 31 Mar)

	2016/17 Total	LIS	M&G	Central CPK	2017/18 Total
No. of days absence	361.3	179.8	99.9	115.0	394.7
Average days per FTE	not collected	3.95	5.79	4.70	4.5
Days lost due to stress	31.2	77.3	32.1	0.0	109.4

Narrative: The published 2017 UK average for days lost to sickness range from 4.3 to 5.2, putting CPK at the lower end of this range. Days lost to absence through stress include bereavement, depression, anxiety and exhaustion and very little of this is directly work related.

O3 - Leakage of Stock

Value of known stock loss in the period	Café	Retail
2016/2017	£540.21	£77.05
2017/2018	£1,765	112.83

Narrative: Year on Year Cafe wastage has increased 3 fold. However, better recording and accuracy has presented a more realistic figure this past year and a plan is in place to focus on how to reduce this to less than 2% of Cafe Culture income. In addition work is being undertaken to identify opportunities for efficiencies and improvements including through a review suppliers and quality of produce and a focus on premium and more profitable dishes along with customer incentives and seasonal promotions.

O4 - Training and Development

	2016/17	2017/18
No. of staff attending training	349	400
No. of training events	40	102
No. of ERD (staff appraisal) sessions carried out	21	29

Narrative: A wide-ranging programme of staff training is in place, with staff attending both internal and external training. This brings significant organisational benefit for national developments such as GDPR. Uptake of ERDs remains low and the new ERD process will be revised and simplified again to make it easier to use.

O5 - Fleet Vehicles - number of days off road

No. of days vehicles off road	2016/17 Total	Q1	Q2	Q3	Q4	2017/18 Total
Mobile 1	16.5	1.5	10	1	11	23.5
Mobile 2	13	1	5	1	6	13
Mobile 3	29.25	5	1	5	17	26
Mobile 4	10.5	2.5	4	0	4	10.5

Narrative: Severe Weather in January end of February and March led to an increase in off road days. Vehicles were kept off due to dangerous conditions and red warnings in place. Mobile 1 had ongoing issues with electrics and as the oldest vehicle in the fleet this would only be likely increase. This vehicle was decommissioned at the end of March. Mobile 3 continues to have issues as the vehicle with the most wear and tear due to the routes in Highland Perthshire. Parts availability has hampered the return of this vehicle to active service. Fleet have agreed replacement vehicle cover to at least allow a partial service to users when the vehicle is off road.

O6 - Number of Incident Reports

No. of Reports	LIS	M&G	CPK Total
2016/2017	9	5	14
2017/2018	13	4	17

Narrative: Although there has been a slight increase in reported incidents, the Trend Analysis of the Incident Types shows clusters of incidents relating to equipment failure, incidents that require enacting of incident plans, minor vehicle damage, verbal aggression to staff and First Aid. There are no specific areas for concern and further analysis is provided in the Health and Safety Incident trends report.

O7 - Flexitime

	Flexi days taken	Flexi hours lost
2016/2017	287.60	196:25
2017/2018	269.50	184:53

Narrative: Flexitime continues to offer both the organisation and staff a very flexible solution to the occasional need to have staff working to cover busy or understaffed periods along with the need for staff to have time off to manage personal activities. This can bring considerable benefit to ensuring the smooth running of services. Flexi hours lost tend to be from staff at Senior Officer level upwards and can reflect the busy workloads and peaks and troughs of working patterns.

Annual Indicators

A1 / A2 Cost per head of visits in person and online

	A1 - LIS	A2 - M&G
2015/2016	£2.16	£4.62
2016/2017	£1.83	£6.97

Analysis: From Local Government Benchmarking Report. Figures not comparable on a like for like basis, as 2015/16 figure represents the actual costs & income for LIS and M&G through the council ledgers. 16/17 figures represent a share of the Service fee paid by the Council to CPK, and do not take into account any income, as it now belongs to CPK. The number of visits is also lower in 2016/17 due to a problem with the CPK website when it was launched in December 2016, which meant that visits to the generic pages, such as What's on, Learning, and venues pages, and also redirections from Perth & Kinross Council website were not counted.

A3 - Customer satisfaction as a %

	CPK Total
2016/2017	90.20%
2017/2018	95.60%

Analysis: Satisfaction levels are based on 5,768 responses and show an increase of over 5% on last year's returns.

A4 - Numbers of primary and secondary schools engaged

	Primary	Secondary	ASL Provision
2016/2017	71	10	1

2017/2018	71	10	1
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Analysis: Primary schools are well served by CPK, with mobile libraries visiting most rural primary schools and programmes of school visits to PMAG and local community libraries. Visits support local cultural knowledge

A5 - Total number of community groups supported / engaged with, including communities of interest

2016/2017	139
2017/2018	208

Narrative: CPK works with a very wide and diverse range of community groups. From Perth Food Bank, Community Councils, Kinross Local Events Organisation, Coupar Angus Heritage Society, Carse of Gowrie sustainability group to care homes, we work in partnership with and support local community groups.

A6 - % of total income to CPK raised from external funding sources (grants, sponsorship, donations)

2016/2017	5.36%
2017/2018	5.42%

Narrative: Grants, Sponsorship & Donations totalled £138,000 for the year. Donations were up £1,000 from 16/17. £50,000 was received from the Crockart Foundation to purchase books on outdoor sports, and also e-resources. £47,000 of ticket sales income was generated in the year, through exhibitions such as Brick City and Picts & Pixels.

A7 - Number of public network PCs and devices available by library location

Library Location	2016/17 Total	PCs	Laptops	Netloan licences	OPAC	2017/18 Total
AK Bell	30	21	9	30	3	33
Alyth	2	2	0	2	0	2
Auchterarder	6	4	2	6	0	6
Birnam	2	2	0	2	0	2
Blairgowrie	6	4	2	6	0	6
Breadalbane	13	7	5	12	1	13
Comrie	2	2	0	2	0	2
Coupar Angus	2	2	0	2	0	2
Loch Leven	13	6	5	11	1	12
North Inch	13	9	3	12	1	13
Pitlochry	2	2	0	2	0	2
Scone	5	5	0	5	0	5
Strathearn	13	6	3	9	1	10
Total	109	72	29	101	7	108

Narrative: In the last year, 3 laptops have been removed from Strathearn and added to AK Bell, where use is high at certain times. 1 faulty laptop has been removed from Loch Leven. A number of other laptops and computers are now due for replacement and this will be managed with consideration to where demand and use is greater.

Explanation of indicators

Whole Service Indicators

- W1 Total number of visits in person to libraries, museums and galleries**
- W2 Total number of online visits to libraries, museums and galleries** - relates to service usage, i.e. use of a library online service such as eBooks or accessing information about a museum collection / object
- W3 Total number of social media engagements with all services**

W4 Volunteers

W5 Number of Public Programme events and participants:

- W5.1 Talk/Lectures
- W5.2 Family Events
- W5.3 Early Years Event – Bookbug/Rhymetime and related activities
- W5.4 Class/Workshop/School - participants are children and young people
- W5.5 Class/Workshop/Other – adult / mixed group of participants
- W5.6 Venue Tour
- W5.7 Temporary Exhibitions
- W5.8 Preview, Opening, Launch or other Private Event
- W5.9 Community Group Engagements
- W5.10 Professional Development/Training provided by CPK staff to external groups or organisations

Museums Indicators

M1 Total no. of visits in person to PMAG, Fergusson, Alyth

M2 Total no. of active engagement online visits to Museums and Galleries

M3 Total no. of social media engagements with Museums and Galleries (broken down by type)

- M3.1 *Twitter Impressions - notes the number of times a tweet was served to a timeline & articulates the potential reach of all Twitter content*
- M3.2 *Twitter Engagements - these are specific interactions including replies, mentions, re-tweets and likes of/to service content*
- M3.3 *Facebook Engagements - this is comprised of clicks, likes, comments and shares of service FB posts*

M4 Total no. of volunteers and volunteer hours

M5 Total no. of Public Programme events and participants

M6 Total no. of enquiries (loans in & loans out)

M7 Total no. of researchers and research hours

M8 Total no. of Local Studies / Archive research and enquiry contacts received and dealt with

Libraries and Information Services Indicators

L1 Total no. of visits in person to Libraries (footfall by location)

L2 Total no. of active engagement online visits to Libraries and Information Services

- L2.1 *eBook and eAudiobook issues*
- L2.2 *eMagazine downloads*
- L2.3 *Music downloads*

L3 Total no. of social media engagements with Libraries and Information Services (broken down by type)

- L3.1 *Twitter Impressions - notes the number of times a tweet was served to a timeline & articulates the potential reach of all Twitter content*
- L3.2 *Twitter Engagements - these are specific interactions including replies, mentions, re-tweets and likes of/to service content*
- L3.3 *Facebook Engagements - this is comprised of clicks, likes, comments and shares of service FB posts*

L4 Total no. of volunteers and volunteer hours

L5 Total no. of Public Programme events and participants

L6 By Library Location - the no. of issues

L7 Total no. of active users

L8 By Library Location - the no. of % public network use

Explanation of indicators

Quarterly Operational Indicators

O1 Staff retention and turnover

- O1.1 *Leavers*
- O1.2 *New starts*
- O1.3 *Vacant posts*
- O1.4 *% of total FTE*
- O1.5 *Recruited posts in period*
- O1.6 *Length of time to recruit*

O2 Sickness absence

- O2.1 *Days of absence*
- O2.2 *Average days per FTE*
- O2.3 *Days due to stress*

O3 Leakage of stock

O4 Training and development

- O4.1 *No. of staff attending training*
- O4.2 *No. of training events*
- O4.3 *No. of ERD sessions carried out*

O5 Fleet vehicles - number of days off road

O6 No. of Incident Reports

O7 Flexitime

- O7.1 *No. of flexi hours taken*
- O7.2 *No. of flexi hours lost*

In addition to the quarterly indicators reported against above, the following indicators have been requested as an additional annual report so will be included in the end of year issue.

Annual Indicators

- A1 **Cost per head of visits in person / online to libraries**
- A2 **Cost per head of visits in person / online to museums and galleries**
- A3 **Customer satisfaction as a %**
- A4 **Numbers of primary and secondary schools engaged**
- A5 **Total number of community groups supported / engaged with, including communities of interest**
- A6 **% of total income to CPK raised from external funding sources (grants, sponsorship, donations)**
- A7 **Number of public network PCs and devices available by library location**

PERTH AND KINROSS COUNCIL MUSEUMS AND GALLERIES COLLECTIONS

COLLECTING ACTIVITY BY CULTURE PERTH AND KINROSS 1 April 2017 – 31 March 2018

<i>Item Description</i>	<i>Source</i>	<i>Date of Acquisition</i>	<i>Cost</i> £	<i>External Funding</i> £
QUARTER 1 (1 April – 30 June 2017)				
Liberty Snowdrops by Raymond Honeyman, c1975/1976 indian ink textile design sold to Liberty in 1976.	Donation	15/05/2017		
A Highland Clachan, Dunavoord, Perthshire by Robery Mackay, 1860, oil paint on canvas	Donation	15/05/2017		

McIntyre Brothers Linen & Woollen Warehouse leaflet, 1901 and photo of Mr John McIntyre	Donation	16/05/2017		
A Burgess Ticket for John Gairdiner of Fen, Perth 1698 and Strang's Chemist, Perth, Marshmallow camphor tub	Donation	01/06/2017		
selection of carte de visite photographs from Perth photographers	Donation	08/06/2017		
Printed fabric screen depicting the North Inch and River Tay, Perth c.1900	Donation	20/06/2017		
letters and photographs written by John Charles Stephen, originally from Perthshire who was interred as a Prisoner of War by the Japanese after the invasion of Malaya in 1942.	Donation	20/06/2017		
Dreaming Ophelia by Philip Braham(b 1959), oil paint on canvas, 2012	Purchase	22/06/2017	5775	Art Fund £1925.00 National Fund for Acquisition (NFA) £1925.00

QUARTER 2- (1 July- 30 September 2017)

early modern inscribed spindle whorl	Treasure Trove	03/08/2017	50	50% NFA £25.00
Romano-British trumpet brooch	Treasure Trove	03/08/2017	25	50% NFA £12.50
Romano-British headstud brooch	Treasure Trove	03/08/2017	25	50% NFA £12.50
Bronze Age razor fragment	Treasure Trove	03/08/2017	120	50% NFA £60.00
Bronze Age flanged axehead	Treasure Trove	03/08/2017	275	50% NFA £137.50
Iron Age strap mount	Treasure Trove	03/08/2017	650	50% NFA £325.00
Post medieval finger ring (gold)	Treasure Trove	03/08/2017	2500	50% NFA £1250.00
Medieval finger ring fragment	Treasure Trove	03/08/2017	175	50% NFA £87.50
Early medieval dress pin	Treasure Trove	03/08/2017	35	50% NFA £17.50
medieval silver finger ring fragment	Treasure Trove	03/08/2017	25	50% NFA £12.50
Medieval annular brooch, frag.	Treasure Trove	03/08/2017		
Post medieval excavation assemblage from A9 dualling programme	Treasure Trove	03/08/2017		
Neolithic and early medieval excavation assemblage	Treasure Trove	03/08/2017		
Impression of the late medieval seal of Scone Abbey	Donation	23/08/2017		
Silver rose bowl by Richard Crossley of London	Donation	23/08/2017		

2 curling trophies from Alyth and a medallion from the Royal Caledonian Curling Club	Donation	01/09/2017		
Postcard invitation to Exhibition and Sale of Armenian Art Needle Work in Perth ,in support of the Distressed Armenians and Evangelical Missions under Turkish Empire	Donation	07/09/2017		
PSNS Childrens Essay Competition Prize Certificate 1904	Donation	13/09/2017		
14 Embroidered butterflies, the work of the Perth Branch of the Embroiderers' Guild	Donation	18/09/2017		

QUARTER 3 (1 October – 31 December 2017)

Jigsaw story book, c1935	Donation	04/10/2017		
Nintendo GameCube,with controller and memory card, owned by a Perth family	Donation	16/11/2017		
Nintendo GameBoy with three games disks	Donation	16/11/2017		
Boxed Nintendo Virtual Boy (1995); first mass market 3D gaming headset and precursor to VR.	Donation	16/11/2017		
Boxed Nintendo Entertainment System NES + games and controllers; best selling console of the 1980s-90s. Virtually ubiquitous in 90s households	Donation	16/11/2017		
Super Nintendo Entertainment System SNES + games and controllers;	Donation	16/11/2017		
Boxed SEGA Master System II; industry rival to SNES released in 1990 as cheaper alternative.	Donation	16/11/2017		
metal toy dumptruck	Donation	16/11/2017		
Boxed Sony Playstation Games Console with controllers and memory card	Donation	16/11/2017		
Glass Shepherd's Crook, Moncrieff Glass, often made by apprentices at the end of their apprenticeship, given to donor's grandmother in 1915	Donation	05/12/2017		

QUARTER 4 (1 January - 31 March 2018)

Collection of Crested China Ware all of which displays the crest of Perth, Masonic sherry glasses engraved to commemorate the 50th anniversary of the Perth Chapter No.225 of the Grand Chapter of Scotland in 1973, Perth Bowling Club badge	Purchase	15/01/2018	20	
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Photographs of the construction of the Sandeman Library, 1890s, Scone Racecourse and players in a sporting event- Perthshire v Forfarshire, 1909.	Purchase	15/01/2018	38	
Title 'Artist's Wife' (in her wedding dress) oil on canvas	Donation	27/02/2018		
Knitted toy mouse 'Mojum'	Donation			
Untitled (portrait of standing woman) by David Gillanders. Signed wet collodion tintype in frame hand crafted by the artist	Purchase	15/03/2018	850	
Stacashal – 4 print series by Alex Boyd. A collection of four individual hand printed and set photo-gravure prints showing the view from Stacashal. Limited 20 sets, each is individually hand embossed, signed and numbered.	Purchase	15/03/2018	350	
2 Cyanotypes by Kit Martin: American signal crayfish, water scorpion	Purchase	15/03/2018	240	
I.A.W. Unframed Etching by Bruce Shaw	Purchase	23/03/2018	180	
enamel badge of Perth Panthers Ice Hockey	Donation	28/03/2018		
The following objects have been accepted to the Collection but are not yet acquired pending processing.				
Alyth Woman's Guild Favourite Recipes dated	Transfer	04/10/2017		
Flyer for a Burns concert at Balbeggie Public Hall 25th Jan 1918	Transfer	18/10/2017		
Wooden plaque with arms of Perth carved by Belgium Relief Committee, Colour lantern slide of grandfather in Provosts Robes, Walking stick commemorating 'aircraft event at Perth or Scone.	Bequest	15/01/2018		
Items relating to Pullar's of Perth; Biographical sketch of the work of Sir William Perkin/Luncheon programme/ The Romance of Cleaning and Dyeing 2 copies/ Programme of Official opening of factory in 1991	Donation	25/01/2018		
fragment of a medieval harness pendant	Treasure Trove	28/03/2018	25	50% NFA £12.50
blade fragment of a Late Bronze Age copper alloy axehead	Treasure Trove	28/03/2018	25	50% NFA £12.50
18th century lead alloy toy axe	Treasure Trove	28/03/2018	35	50% NFA £17.50
Iron Age dress fastenings	Treasure Trove	28/03/2018	60	50% NFA £30.00

Mould for a Viuctorian half penny (counterfeit)	Treasure Trove	28/03/2018	65	50% NFA £32.50
Coin hoard of medieval Edwardian silver pennies	Treasure Trove	28/03/2018	265	50% NFA £132.50
Silver fede ring with apotropaic inscription	Treasure Trove	28/03/2018	1500	50% NFA £750.00
medieval seal matrix	Treasure Trove	28/03/2018	175	50% NFA £87.50
17th century gold posy ring	Treasure Trove	28/03/2018	600	50% NFA £300.00
medieval seal matrix	Treasure Trove	28/03/2018	150	50% NFA £75.00
post-medieval silver finger ring with heart bezel	Treasure Trove	28/03/2018	150	50% NFA £75.00
medieval to post-medieval harness pendants, button, brooch and coin weights.	Treasure Trove	28/03/2018	300	50% NFA £150.00
medieval silver finger ring	Treasure Trove	28/03/2018	350	50% NFA £175.00
medieval copper alloy dress pin	Treasure Trove	28/03/2018		
post-medieval lead alloy toy	Treasure Trove	28/03/2018		
TOTAL			£15,033.00	£7,640.00

PERTH & KINROSS ARCHIVE AND LOCAL & FAMILY HISTORY

COLLECTING ACTIVITY BY CULTURE PERTH AND KINROSS 1 April 2017 – 31 March 2018

<i>Item description</i>	<i>Source</i>	<i>Date of Acquisition</i>	<i>Cost</i>	<i>External funding</i>
QUARTER 1 (1 April - 30 June 2017)				
Perth Theatre (additional deposit): business records, including costume designs	Gift	13/04/2017	£0.00	£0.00
Perth Chamber Music Society: organisational records	Accrual	21/04/2017	£0.00	£0.00
The Ceilidh Blend: organisational records	Gift	21/04/2017	£0.00	£0.00
Auchterarder Gaelic Society: organisational records	Gift	21/04/2017	£0.00	£0.00
Auchterarder Parish Church: printed papers	Gift	21/04/2017	£0.00	£0.00
James McCormack & Sons, Fencers (additional deposit): business records	Gift	22/04/2017	£0.00	£0.00
Perth & Kinross District Council: housing ledgers	Transfer	13/04/2017	£0.00	£0.00
Commemorative photograph album of George IV and General Sikorski's visit to the Polish army in Blairgowrie, March 1941	Gift	27/04/2017	£0.00	£0.00

Councillor Alan Grant (additional deposit): programmes for events attended in Perth and Kinross	Gift	01/04/2017	£0.00	£0.00
St Matthews Church Perth: newsletter	Gift	01/06/2017	£0.00	£0.00
Aberfeldy and District Junior Agricultural Club (additional deposit): organisational records	Gift	17/05/2017	£0.00	£0.00
Perth Academy: James Greig mathematics books	Purchase	08/06/2017	£700.00	£350.00
Aberfeldy and District Junior Agricultural Club (additional deposit): organisational records	Accrual	01/06/2017	£0.00	£0.00
Perth & Kinross Council: Design Team: records relating to Perth City Status Bid	Transfer	11/05/2017	£0.00	£0.00
Live active Leisure: 50 Years of Leisure in Perth & Kinross, 1965-2015	Deposit	17/05/2017	£0.00	£0.00
Errol Reedbeds: photographs, slides and films	Gift	24/05/2017	£0.00	£0.00
Perth Theatre (additional deposit): production photographs and marketing material	Accrual	29/06/2017	£0.00	£0.00
Scots Minstrelsie A national Monument of Song ed. John Greig (six Volumes) volumes I to V gifted, no Vol 6.		01/05/2017	£0.00	£0.00
QUARTER 2- (1 July- 30 September 2017)				
Perth & Kinross Council: Education Department: file regarding closure of Amulree Primary School	Transfer	04/07/2017	£0.00	£0.00
William Cuthbert Christie: family papers	Gift	07/07/2017	£0.00	£0.00
Plan of Stanley Mills and posters about Threipland Project	Transfer	19/07/2017	£0.00	£0.00
St Matthews Church Perth: newsletter	Accrual	01/08/2017	£0.00	£0.00
United Auctions Ltd (additional deposit): two framed items	Accrual	02/08/2017	£0.00	£0.00
Mitteilungen aus dem stadt und stistsarchiv Aschaffenburg, March 2017	Gift	09/08/2017	£0.00	£0.00
George Reginald Thorpe (additional deposit): photographs taken during his service in World War II	Gift	11/08/2017	£0.00	£0.00
Vera Helen Elder: photograph albums and scrapbook	Gift	18/08/2017	£0.00	£0.00
Scottish Conservative Branch at Braco: minutes and Perthshire Women's Unionist Association Braco branch: minutes	Gift	23/08/2017	£0.00	£0.00

United Auctions Ltd (additional deposit): business records	Accrual	29/08/2017	£0.00	£0.00
United Auctions Ltd (additional deposit): framed items	Accrual	15/09/2017	£0.00	£0.00
Errol Cricket Club (additional deposit): fixtures diary and minutes	Accrual	15/09/2017	£0.00	£0.00
Roger Leitch: research papers	Gift	20/09/2017	£0.00	£0.00
William Cuthbert Christie (additional deposit): photograph of Shields Linen workers, Perth	Accrual	27/09/2017	£0.00	£0.00
Perth Society of Natural Science (additional deposit): society records	Accrual	28/09/2017	£0.00	£0.00
QUARTER 3 (1 October – 31 December 2017)				
Glass plate negative and small framed silhouette possibly of Catherine Steedman	Gift	01/10/2017	£0.00	£0.00
Mountain Bothy Association (additional deposit): organisational records	Accrual	03/10/2017	£0.00	£0.00
Dibbs Family: papers and photographs	For digitisation	04/10/2017	£0.00	£0.00
Signed Perth Theatre programme for the 'Hasty Heart'	Gift	04/10/2017	£0.00	£0.00
Walter Ewing: oral History interview	Gift	07/10/2017	£0.00	£0.00
Mary Garden: family photographs	For digitisation	07/10/2017	£0.00	£0.00
Robb Family: papers and photographs	For digitisation	07/10/2017	£0.00	£0.00
Inner Wheel Club of Perth: organisational records	Deposit	12/10/2017	£0.00	£0.00
Inner Wheel Club of Perth, Moncrieffe: organisational records	Deposit	12/10/2017	£0.00	£0.00
Photograph and sketch of Errol graveyard	Gift	14/10/2017	£0.00	£0.00
Perth Methodist Church: church records	Deposit	19/10/2017	£0.00	£0.00
Alexander Dingwall (d1946), cooper and Labour councillor: personal papers	Gift	20/10/2017	£0.00	£0.00
Perthshire District Junior Agricultural Club (additional deposit): Secretary's folder	Deposit	27/10/2017	£0.00	£0.00
McEwens of Perth (additional deposit): business records	Accrual	29/10/2017	£0.00	£0.00
Style book on book keeping by single entry for a retail business	Gift	28/11/2017	£0.00	£0.00
John Aitken (additional deposit): photographs of ships at Perth Harbour	Accrual	28/11/2017	£0.00	£0.00
Programmes for Perth Theatre and Pitlochry Festival Theatre	Gift	29/11/2017	£0.00	£0.00

Abernyte Heritage Group (additional deposit): local history scrapbooks	Accrual	30/11/2017	£0.00	£0.00
Perth & Kinross Council: Education Department: Abernyte Primary School Records	Transfer	30/11/2017	£0.00	£0.00
St Matthews Church Perth: newsletter	Gift	01/12/2017	£0.00	£0.00
Love Family, wholesale furnishers, Perth: business and family photographs	Gift	01/12/2017	£0.00	£0.00
Miss Helen 'Lena' Ritchie (b1921): oral history interview	Gift	06/12/2017	£0.00	£0.00
Perth & Kinross Council: Planning and Development: Building Control Registers	Transfer	03/09/2017	£0.00	£0.00
Stan Keay: collection of local history printed papers	Purchase	20/10/2017	£467.48	£0.00
Perth & Kinross Council: Corporate and Democratic Services: committee minutes and reports	Transfer	28/11/2017	£0.00	£0.00
Perth & Kinross Council: Register of Electors 2018 and index of addresses	Transfer	05/12/2017	£0.00	£0.00
Susanna Murdoch: rehearsal photographs for Perth Theatre's performance of Sleeping Beauty	For digitisation	07/12/2017	£0.00	£0.00
Andrea Stanford: production photograph from Perth Theatre's performance of Sinbad the Sailor	For digitisation	07/12/2017	£0.00	£0.00
Elsbeth M Reid: nature diary recorded at Stanley Woods, Stanley, Perth-shire	Gift	15/12/2017	£0.00	£0.00

QUARTER 4 (1 January - 31 March 2018)

David Beveridge Ltd, builders and contractors, Perth: business records	Gift	09/01/2018	£0.00	£0.00
Perthshire Writers Group (additional deposit): Secretary's files	Accrual	12/01/2018	£0.00	£0.00
Charles J Swan papers	Gift	13/01/2018	£0.00	£0.00
Helen Jackson family papers: additional deposit	Accrual	16/01/2018	£0.00	£0.00
Auchterarder Literary Society: syllabi	Gift	07/02/2018	£0.00	£0.00
Perth & Kinross Council: Leisure and Cultural Services: files relating to local history books published by the Library Service	Transfer	08/02/2018	£0.00	£0.00
Janet Mullen: article on Peter Ewing (1819-1900), weaver, artist, bookseller and photographer	Gift	08/02/2018	£0.00	£0.00
St Matthews Church, Perth: newsletter	Gift	08/02/2018	£0.00	£0.00

Miss Rhoda Fothergill: research papers	Deposit	14/02/2018	£0.00	£0.00
Executry papers for the estate of George Barclay, merchant, Edinburgh	On approval	17/02/2018	£0.00	£0.00
Sketch of Ardler Parish Church bell	Gift	22/02/2018	£0.00	£0.00
Factor's commonplace book relating to Kettins parish and Newhall Farm	Gift	22/02/2018	£0.00	£0.00
Strathearn Music Society (additional deposit): organisational records	Deposit	28/02/2018	£0.00	£0.00
The Munro Society (additional deposit): organisational records	Deposit	06/03/2018	£0.00	£0.00
Building Control files: major developments	Transfer	23/03/2018	£0.00	£0.00
Perth & Kinross Recreational Facilities Ltd	Transfer	23/03/2018	£0.00	£0.00
Tayside Regional Council returns	Transfer	23/03/2018	£0.00	£0.00
Perth Festival of the Arts: programmes	Transfer	23/03/2018	£0.00	£0.00
Perth & Kinross Council/Perth & Kinross District Council: leaflets and newsletters	Transfer	23/03/2018	£0.00	£0.00
Perth & Kinross Council Archive: Archivist's weekly work diaries	Transfer	23/03/2018	£0.00	£0.00
Blairgowrie Rotary Club: organisational papers	Deposit	27/03/2018	£0.00	£0.00
The following objects have been accepted to the Collection but are not yet acquired pending processing.				
TOTAL			£1,167.48	£350.00