

CULTURE PERTH & KINROSS – FEES & CHARGES 2024/25 – EFFECTIVE 03 January 2025 – 31 March 2025

Venue Hire Charges

All venue charges below are subject to a minimum charge of 3 hours

Daytime = 08:30 – 17:00

Evening = 17:00 - 22:00 *NB. later by special arrangement*

Venue	Time of Hire	Net Charge	VAT @ 20%	Gross
AK Bell Soutar Theatre (max 125 people seated)	Daytime per hour	£77.00	£15.40	£92.40
	Evening per hour	£99.00	£19.80	£118.80
AK Bell Sandeman Room (max 50 people seated)	Daytime per hour	£33.00	£6.60	£39.60
	Evening per hour	£53.00	£10.60	£63.60
AK Bell Mackenzie Room (max 12 people seated)	Daytime per hour	£26.00	£5.20	£31.20
	Evening per hour	£45.00	£9.00	£54.00
Onsite Technical Support for all AK Bell Spaces	Per Hour, minimum booking 1 hr	£40.00	£8.00	£48.00
Use of online conferencing or streaming equipment	Per Meeting (excludes onsite technical support)	£150.00	£30.00	£180.00
PAG Library (Max 24 people seated)	Daytime per hour	£31.00	£6.20	£37.20
	Evening per hour	£45.00	£9.00	£54.00
PAG Lecture Theatre (max 99 people seated)	Daytime per hour (Theatre seating)	£77.00	£15.40	£92.40
	Daytime per hour (Floor only)	£36.00	£7.20	£43.20
	Evening per hour	£99.00	£19.80	£118.80
PAG Sculpture Court	Daytime & Evening per hour	£132.00	£26.40	£158.40
Onsite Technical Support for all PMAG Spaces	Per Hour, minimum booking 1 hr	£40.00	£8.00	£48.00
Use of online conferencing or streaming equipment	Per Meeting (excludes onsite technical support)	£150.00	£30.00	£180.00

Library Charges

All charges below **include** VAT where applicable

Replacement cards	£5.00
Resource request (not in stock)	30% of item cost to CPK
Lost/damaged books	Replacement cost
Inter library loans; books/journal articles etc	£20.00 (plus additional charge if postage exceeds £20.00)
Inter library loans; sets of musical scores	£20.00 (plus additional charge if postage exceeds £20.00)
Book Groups	£7 per member (non-refundable) new members joining mid year will be charged on a pro-rata basis
Photocopying / Printing	
Photocopies Black & White A4	£0.50 per sheet
Photocopies Black & White A3	£1.00 per sheet
Photocopies Colour A4	£1.80 per sheet
Photocopies Colour A3	£3.60 per sheet
Printing A4 Black & White	£0.50 per sheet
Printing A4 Colour	£1.80 per sheet
Maker_Space Charges	
3D Printing	£5.00 per hour print time
Larger Printer	£1.80 – A4 £3.60 – A3 £7.20 – A2 £14.40 – A1 £28.80 – A0 The above excludes paper costs. Special Paper - POA

Collections Charges (Museums, Archives, Local & Family History Services)

All charges below **include** VAT where applicable

Facilitated Research	
Research on our Museums, Archives and Local & Family History collections	£45.00 per half hour, £60.00 per hour (first 20 minutes free)
Planning and Building Control Records - Archives	
Copy of planning or building control decision (reference provided)	£52.00
Planning or building control application search (No reference provided) This includes 1.5 hr research plus copies of consent notices, warrants and completion certificates.	£140.00
Digital Microfilm Readers - Local & Family History	
Access to digital microfilm readers	First hour free, then £5.50 per hour, or £30.00 per day
Printout from digital microfilm reader – black and white A4	30p per sheet
Printout from digital microfilm reader – colour A4	£1.10 per sheet
Printout from digital microfilm reader – black and white A3	60p per sheet
Printout from digital microfilm reader – colour A3	£2.20 per sheet
Copying Material	
The Museums, Archives and Local & Family History Services look after unique and fragile collections. Copying of material is subject to copyright regulations and is only permitted if it will not cause damage to the collections. We no longer supply photocopies, but offer self-service photography and other alternatives – please see below for details.	
Self-service Photography	
Researchers may photograph documents using their own cameras or mobile phones, subject to the condition of the records and copyright regulations. For the safety of the records, hand-held scanners and cameras with detachable lenses are not permitted. Please note, self-service photography is not available for planning decision notices - for further details please see Planning and Building Control Records, above. Self-service Photography Licenses can be purchased at the following costs:	
1 Image	£1.80
1 Day	£15.00
1 Week	£30.00
1 Month	£60.00
1 Year	£150.00
Copying Undertaken by Staff	
High Resolution images are digitised at 300dpi for documents and 600dpi for photographs and illustrations. Low Resolution images are digitised at 72dpi. Where digital images already exist,	

customers will be charged the 'supply' cost only; where no digital image exists, customers will be charged the 'new photography' and 'supply' charges. Images for publication will also incur a License Fee – see 'Licensing', below, for details.	
New High Resolution flat artwork photography - up to A3	£30.00 per item
New Photography of flat artwork over A3 and all other photography	Price on application Minimum charge £45.00
Supply of High Resolution digital image	£45.00 per image
Print Requests – only available for Museums and Galleries collections	
Prints from the JD Fergusson Collection can be obtained from the following sites www.bridgemanimages.co.uk/en/collections/CULTURE-PERTH-KINROSS and www.magnoliabox.com/collections/fergusson-gallery-collection-prints	
Prints from other Perth Museum and Art Gallery collections are priced as follows. For further details please contact Paul Adair, Collections Officer PRAdair@culturepk.org.uk	
Photographic Print approx. 23cm x 16.5cm	£24.00
Photographic Print approx. 30.5cm x 23cm	£30.00
Photographic Print approx. 32cm x 42cm	£42.00
Photographic Print approx. 32cm x 42cm	£52.00
Postage and packing for supply of prints	£12.00 UK £24.00 worldwide

Other Charges

All charges below **include** VAT where applicable

Licensing – Museums and Galleries	
For licensing enquiries regarding the JD Fergusson Collection please visit www.bridgemanimages.co.uk/en/collections/CULTURE-PERTH-KINROSS	
For enquiries regarding other Perth Museum and Art Gallery collections please email Paul Adair, Collections Officer PRAdair@culturepk.org.uk	
Licensing – Archives, Local & Family History	
For Archive collections please contact archives@culturepk.org.uk and for Local & Family History collections please contact localstudies@culturepk.org.uk	
Licence Fee: Book - Print run up to 2,000	
One country, one language	£110.00
World rights, one language	£150.00
World rights, all languages	£220.00
Cover image- world rights, all languages	£450.00
Licence Fee: Book - Print run over 2,000	
Press/CD/Magazine/Brochure/Leaflet	
One country, one language	£240.00
World rights, one language	£300.00
World rights, all languages	£420.00

Cover image - world rights, all languages	£800.00
Licence Fee: DVD/e-book/CD/software (up to 5,000 copies)	
One country, one language	£110.00
World, one language	£150.00
World, all languages	£240.00
Licence Fee: DVD/e-book/CD/software (over 5,000 copies)	
One country, one language	£240.00
World, one language	£300.00
World, all languages	£420.00
Broadcast/Streaming (unlimited transmission)	
One country, one language	£500.00
World, one language	£800.00
World, all languages	£1,600.00
Exhibition panel/AV Presentation/Interactive	£100.00
Website: Academic (unlimited duration)	£100.00
Website: Commercial (unlimited duration)	£320.00
Filming of the collection or on the premises	POA
Greetings cards and postcards	
Print run up to 3,000	£500.00
Print run over 3,000	£750.00
Other products	POA
Sales	
Authors - book sales	45% Commission
Artists - artwork/catalogue sales	45% Commission
Talks and hosted groups	
CPK staff are happy to deliver talks about our services to local groups and to host group visits to our premises. We welcome donations for the first talk/visit and a fixed fee of £60 will be charged for any subsequent talks/visits for the same group in any 12 month period.	

If your organisation is based outwith the UK, and payment made in any currency other the GBP Sterling, then we reserve the right to charge an additional fee to cover bank charges and foreign exchange costs.