

Culture Perth and Kinross

Job Profile

Job Title	Early Years Gallery Assistant
Salary	GE3, 5024 - £13.90 per hour
Hours	5 hours per week – every Monday on the following dates – from start date till 22 nd Dec, 12 th Jan – 16 th March, 20 th April – 8 th June
Location	Perth Art Gallery, Perth
Reports to	Early Years Project Officer

Job Purpose

- With a very clear customer focus support the Early years Project Officer to deliver a high-quality and accessible programme of activities for targeted families as part of the NESTA 'Mini Wonders' research project. The role should be an enthusiastic individual with an interest in introducing families to art and culture through play. As well as having a play element the programme will support families with learning together in an Art Gallery setting.

Main Accountabilities:

- Help deliver a high quality programme of activities for an early years audience linked to the Mini Wonders research project with a particular focus in introducing disadvantaged families to Perth Art Gallery through play.
- To help set up the activities linked to the set programme.
- To welcome families and make them feel at home in the Gallery setting.
- To take part in the activities aiding families with the tasks.
- Champion Perth Art Gallery to the families and provide them with confidence to engage with art through play.
- Assist the Early years Project Officer setting up and clearing up including snacks and lunch.
- Assist the Early Years Project Officer with gathering feedback to aid evaluation.

Knowledge and Experience:

Essential

- Sound communication skills
- Excellent interpersonal skills
- Passion for the arts in particular art collections

Desirable

- Experience working with marginalised or under-served groups
- Experience working in an early years setting
- Experience working in a cultural setting
- Delivering workshop experience
- Experience of dealing with children in either a work, student placement or voluntary setting